

Kingston Fire District
Finance Committee Meeting
May 20, 2021

DRAFT - Minutes

Call to Order: Ina Sciabarrasi called the KFD Finance Committee Meeting to order at 9:32 a.m. *The meeting was conducted by Zoom Videoconference due to the Covid-19 pandemic.*

Present: KFD Warden Ina Sciabarrasi, KFD Treasurer Tom Vignali, URI Director of Public Safety & Chief of Police Stephen Baker, KFD Chief Nathan Barrington and KFD Office Manager Jenifer Madison.

Absent: URI Assistant Director of Emergency Management and Public Safety Samuel Adams and KFD Deputy Chief Tom Reed.

Information/Comments/Questions from the Public: There was no one from the public present.

Treasurer's Report: Vignali presented the Treasurer's Report. The Committee reviewed the report. Vignali reviewed the balance sheet and budget status and noted that there were "no surprises" and that things are trending as budgeted. He let the Committee know that he predicted a \$30,000 to \$40,000 surplus at the end of the fiscal year. The Committee also reviewed the aging receivables and Baker noted that he did not think that the rest of the URI nuisance call fees will be paid at this point since the students involved are gone. Madison noted that the PO was cut for the 2nd quarter Decon FY20 reimbursement and Barrington noted that KFD should receive the funds from the Taylor Farms HazMat incident but that it may take a while. Barrington also let the Committee know that the Town of South Kingstown is allocating some of its Covid-19 funding towards the town-wide radio system project which will offset some of KFD's share. The Committee also discussed a technology upgrade project for KFD's conference room during FY2021-22 to better host hybrid in-person and virtual meetings and trainings. There was no further discussion or questions.

Information: Baker let the Committee know that this may be his last meeting with KFD before his retirement at the end of May. He noted that the University of Rhode Island (URI) is conducting its last round of interviews for the position. Baker noted that he thinks that URI and KFD's relationship is in a great place and that he hopes it continues. Barrington and Sciabarrasi thanked him for all his years of service and dedication.

Approval of Minutes: The members reviewed and approved the Minutes of the last meeting on 03/18/21.

Next Meetings:

- August 19, 2021 at 9:30 a.m.
- October 21, 2021 at 9:30 a.m.

The meeting was adjourned at 9:47 a.m.

Respectfully submitted,

Jenifer Madison
Office Manager

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