

Kingston Fire District
Finance Committee Meeting
August 22, 2019

DRAFT - Minutes

Call to Order: Ina Sciabarrasi called the KFD Finance Committee Meeting to order at the Kingston Fire Station at 9:38 a.m. Present were KFD Warden Ina Sciabarrasi, URI Director of Public Safety & Chief of Police Stephen Baker and KFD Treasurer Tom Vignali.

Absent: URI Assistant Director of Emergency Management and Public Safety Samuel Adams, KFD Chief Nathan Barrington and KFD Office Manager Jenifer Madison.

Information/Comments/Questions from the Public: There was no one from the public present.

Treasurer's Report: Vignali presented and the Committee reviewed the Treasurer's report. Vignali let the Committee now that he sent KFD's auditors the year-end FY2018-19 unaudited financial reports. He explained KFD's contribution to last year's grant expenditures and reviewed the budget overages. He also let the Committee know that the Rhode Island Emergency Management Agency (RI EMA) approved KFD's last Decon grant reimbursement submission. Baker let the Committee know that URI's Sigma Chi Fraternity will be paying on the outstanding nuisance call fee they are responsible for. Sciabarrasi noted that the balance on the Capital Projects Fund was over \$250,000 and asked if this would be an issue; Vignali responded that the balance goes up and down and it is not an issue with KFD's policy regarding the Capital Projects Fund balance cap.

Approval of Minutes: The members reviewed and approved the Minutes of the last meeting on 3/21/19.

New Business:

- **Review and Recommendations for Pay Rates and Billing Rates for:**
 - Firefighter Details
 - Decon Trainings

The Committee discussed possible rate increases and the administrative costs related to Firefighter Details.

- **Radio Communications System Project Update:** There was no update.

Next Meetings:

- October 17, 2019 at 9:30 a.m.

The meeting was adjourned at 10:07 a.m.

Respectfully submitted,

Ina Sciabarrasi,
KFD Board of Wardens